**Minutes**

7 PM Monday, January 4, 2021

**2021 Rate Hearing (Zoom)**

followed by

**Regular Monthly Meeting (Zoom)**

**OPEN RATE HEARING**

* *Chairman Kevin Emery opened the rate hearing via zoom at 7:05 pm. There were no attendees. Hearing was closed at 7:07 with no further discussion.*

**CALL TO ORDER REGULAR MONTHLY MEETING**

* *Chairman Kevin Emery opened the regular meeting at 7:08.*

ROLL CALL

* *Kevin Emery, Ken Holmes, Paul Hussey, James Flynn, Jim Smith initially via Zoom till 7:45 (Trustees), Tom Harmon (Admin), and Scott Perry (Superintendent*)

MINUTES OF MEETINGS:

* *Motion to approve minutes of December 2, 2020 Regular Monthly Meeting by Jim Flynn, seconded by Jim Smith. Approved 5-0.*

PUBLIC AUDIENCE

* *No public audience.*

COMMUNICATIONS

* 12/15/2020, South Berwick Water District to South Berwick Sewer District re: 2021 Meter Read Charges. *Information only*.
* December 11, 2020, SBSD (T Harmon) to Neil Rapoza, (Civil Consultants) flow for proposed retail residential facility. *Information only*.
* Maine Municipal (Nicole Turcotte) email to SBSD re: Workman’s Compensation contribution increase. *Information only*.

OLD BUSINESS

* Reconsideration of billing adjustments for 10 Bittersweet Lane, 25 Bittersweet Lane and 110 Portland Street. *Motion to reconsider was made by Jim Flynn, second by Ken Holmes, passed 5-0.*
* *Discussion revolved around the fact that crediting voluntary use of water would take away the incentive for installing deduct meters and would result in a number of requests that would need to be vetted by the board. In addition crediting voluntary use of water charges would not follow the precedence for the past 10 +- years.*
* *Motion was made by Kevin, seconded by Ken that no SBSD credit was to be given to voluntary use of water. Motion passed 4 in favor, Jim Flynn opposed.*

NEW BUSINESS

* 2021 Rate Schedule action.
* *No action taken due to inadequacy of public notification. Timing to be reviewed for action at the February 1 meeting.*

OPERATIONS

* Odor Control *No issues.*
* Septic Billing Accounts. *No action*
* Operations Report. *Information onl*y
* Treatment Plant Repair Projects. *Additional information requested for the electrical quote.*
* Consumer Price Index. *Discussion regarding the annual cost of living increase. Brief review of benefit and salary history*.

PAYING OF BILLS

Motion by Jim Flynn and second by Ken to pay the bills in the amount of $81,894.

OTHER

* Next meeting, February 1, 2021

ADJOURNMENT

* Motion by Ken, second by Paul. Unanimous, 8:25pm.

Recording by T Harmon.

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