

South Berwick Sewer District
293C Main Street
PO Box 320
South Berwick, ME 03908
(207) 384-2760

Minutes
7 PM, February 5, 2018
Regular Monthly Meeting

CALL TO ORDER: Amin Bahrour called the meeting to order at 7:00 pm.

ROLL CALL: Amin Bahrour, Kevin Emery, Ken Holmes, Paul Hussey, Jim Roberge (Trustees), Tom Harmon, (Admin) and Sandy Rice (Office Manager) - (Absent - Skip Clough – Superintendent)

MINUTES OF MEETINGS:

- January 9, 2018 – Regular Monthly Meeting – Jim made a motion to accept, Paul seconded. Motion passed – all in favor.

PUBLIC AUDIENCE: None

COMMUNICATIONS: None

OLD BUSINESS:

- I&I Study - Testing to be done. Project on schedule.
- Question on Plant updates/processes – Will follow up with Skip.
- Letter concerning Sewer Backups – Will review at next meeting.
- Plant Holiday Schedule – Possibility of staying open during certain holidays - will discuss with Skip.

NEW BUSINESS:

- 2018 Contracts (Admin, Engineering Retainer, Office Lease) – Kevin motioned to accept, Jim seconded. Motion passed – all in favor.

OPERATIONS

- Odor Control - *no issues presented*
- Septic Billing Accounts –
 - *No check from G&F in January. They will get a check to us as soon as possible*
 - *Sandy to call M2 Facility and Wind River Environmental.*

PAYING OF BILLS: *Motion by Jim to pay bills in the amount of \$92,883.76, second by Kevin, Unanimous – all in favor.*

OTHER:

- Jim motioned for Executive Session at 7:28 pm, Kevin seconded.

ADJOURNMENT: Jim motioned to adjourn, Kevin seconded, meeting adjourned at 8:18 pm.

Next Meeting: Annual Meeting, March 12, 2018

Recorded by Sandra Rice