

South Berwick Sewer District
293C Main Street
PO Box 320
South Berwick, ME 03908
(207) 384-2760

Minutes
Regular Monthly Meeting
7 PM, March 12, 2018

CALL TO ORDER: Amin Bahrour called the meeting to order at 7:06 pm.

ROLL CALL: Amin Bahrour, Kevin Emery, Ken Holmes, Jim Roberge (Trustees), Skip Clough (Superintendent), Tom Harmon, (Admin) and Sandy Rice (Office Manager) - (Absent – Paul Hussey - Trustee)

MINUTES OF MEETINGS:

- February 5, 2018 – Regular Monthly Meeting – Kevin made a motion to accept, Jim seconded. Motion passed – all in favor.

PUBLIC AUDIENCE: None

COMMUNICATIONS:

- February 20, 2018 SBSD (Tom Harmon) to Larry Fogarty (Fogarty's Restaurant) re: sewer capacity for 40 seat expansion. *(Information only)*
- March 6, 2018 United States Bankruptcy Court to SBSD re: Jessica Denuzzio Chapter 13 Discharge. *(Information only)*
- February 21, 2018 Maine Municipal Association to Workers Compensation Fund Member re: Audit results. *(Information only)*
- March 5, 2018 Ted Berry Company Inc. and February 26, 2018 Eastern Pipe Service proposals to SBSD re: I&I and Cleaning Proposal – *Skip to clarify pricing.*

OLD BUSINESS: None

NEW BUSINESS: Election of Officers

- Jim made motion to nominate Amin Bahrour as the Chair, Kevin seconded. Voted in the affirmative 4-0.
- Jim made motion to nominate the 2017 slate of officers for 2018, Ken seconded. Voted in the affirmative 4-0.

OPERATIONS

- Odor Control - *no issues presented*
- Septic Billing Accounts –
 - *Tom to call G&F (possible legal action)*
 - *Wind River and Stewart Septic sending checks*

- Review of Backup Notice – *Notice to be mailed and added to website.*
- Operations Workshop Scheduling – *Tom and Skip to meet, will schedule workshop at next meeting.*

PAYING OF BILLS: Motion by Jim to pay bills in the amount of \$120,876.68, seconded by Amin, Unanimous – all in favor.

OTHER:

- Jim reported that 63 Butler Street (Shaw) is now a single family home, no longer a duplex. District is requesting a letter from homeowner to document the change and debt service will be adjusted.

ADJOURNMENT: Kevin motioned to adjourn, Ken seconded, meeting adjourned at 7:37 pm.

Next Meeting: April 2, 2018

Recorded by Sandra Rice