



South Berwick Sewer District
293C Main Street
PO Box 320
South Berwick, ME 03908

Minutes
Regular Monthly Meeting
7 PM, November 5, 2018

CALL TO ORDER: Amin Bahrour called the meeting to order at 7:00 pm.

ROLL CALL: Amin Bahrour, Kevin Emery, Paul Hussey, Jim Roberge, Ken Holmes (Trustees), Tom Harmon, (Admin), Rebecca Batchelder (Office Manager)

MINUTES OF MEETINGS:

- October 1, 2018 – Regular Monthly Meeting – *Jimmy made motion to accept, Amin seconded. Motion passed – all in favor.*

PUBLIC AUDIENCE: None

COMMUNICATIONS:

- Anticipated Letter from Karen Bates, re water usage and sewer billing. -*All in favor to adjust sewer bill dated October 1, 2018.*

OLD BUSINESS:

- Update Peoples Loan Approval- *Look into new institution.*
- Flinkstrom- *After review, the trustees unanimously agreed Mr. Flinkstrom is obligated to satisfy the contract dated November 10, 2005. – Amin made motion to accept, Kevin seconded. Motion passed- all in favor.*

NEW BUSINESS:

OPERATIONS

- Odor Control - *no issues presented*
- Septic Billing Accounts –
 - *Emailed Eric at M2 Facility Solutions*
- I&I Update – *No new updates. Need to write contract.*
- Budget review- *Workshop scheduled for Wednesday November 14, 2018 at 5pm*

PAYING OF BILLS: Motion by Jim to pay bills in the amount of \$115,832.82 seconded by Paul, Unanimous – all in favor.

OTHER:

- **Next meeting December 3, 2018**
- **Workshop November 14, 2018**

ADJOURNMENT: Kevin motioned to adjourn, Amin seconded, meeting adjourned at 8:05 pm.

Recorded by Rebecca Batchelder