



South Berwick Sewer District

293C Main Street

PO Box 320

South Berwick, ME 03908

Minutes

Regular Monthly Meeting

7 PM, January 7, 2019

CALL TO ORDER: Kevin Emery called the meeting to order at 7:00 pm.

ROLL CALL: Kevin Emery, Paul Hussey, Jim Roberge, (Trustees), Tom Harmon, (Admin), Rebecca Batchelder (Office Manager), Skip Clough (Superintendent)

MINUTES OF MEETINGS:

- December 3, 2018 – Regular Monthly Meeting – *Jimmy made motion to accept, Paul seconded. Motion passed – all in favor.*

PUBLIC AUDIENCE: Scott Perry

COMMUNICATIONS:

- December 6, 2018 South Berwick Water District (Douglas Letellier) to South Berwick Sewer District (Board of Trustees) re: 2019 Meter Reading Charges.
- December 11, 2018 South Berwick Sewer District (Rebecca Batchelder) to Robert Paige re: payment misunderstanding.
- December 21, 2018 Maine Municipal Association Risk Management Services (Michael Mayette) to SBSB re: Unemployment Compensation Fund Contribution.

OLD BUSINESS:

- Schedule workshop.

NEW BUSINESS:

- January 7, 2019 South Berwick Sewer District (Rebecca Batchelder) to Thomas Harmon/ The South Berwick Sewer District Board memorandum: Payroll. *Information only.*
- December 27, 2018 PCA Engineering, Inc. re: In-service inspection of tank No. 1. Recommended Repairs: replacing the tank due to significant corrosion.

OPERATIONS

- Odor Control - *no issues presented*
- Septic Billing Accounts – *Emailed Eric at M2 Facility Solutions- sending check.*
- Civil Consultants Contract Updates- *Will address at next meeting.*

PAYING OF BILLS: Motion by Jim to pay bills in the amount of \$180,688.15, seconded by Paul, Unanimous – all in favor.

OTHER:

- **Next meeting February 4, 2019**

ADJOURNMENT: Paul motioned to adjourn, Kevin seconded, meeting adjourned at 7:54 pm.

Recorded by Rebecca Batchelder