



## South Berwick Sewer District

293C Main Street  
PO Box 320  
South Berwick, ME 03908

Minutes  
Regular Monthly Meeting  
Town Hall Council Chambers  
7 PM Monday  
December 7, 2020

CALL TO ORDER: Kevin Emery called the meeting to order at 7:04 pm.

ROLL CALL: Kevin Emery, Ken Holmes, Paul Hussey, Jim Flynn, Jim Smith (Trustees), Tom Harmon (Admin), Becky Batchelder (Office Manager) and Scott Perry (Superintendent)

### MINUTES OF MEETINGS:

- November 2, 2020 – *Regular Monthly Meeting- Ken Holmes made a motion to accept, Paul Hussey seconded; All in favor- Motion passed.*

PUBLIC AUDIENCE: None

### COMMUNICATIONS:

- November 13, 2020 Alan Levy 25 Bittersweet Lane email with attachment: re: Exterior water usage rebate- Kevin Emery made a motion to credit Mrs. Reddy for her exterior water usage. Due to the lack of customer location history, the district cannot use its standard method for crediting exterior water usage. The credit will be computed based on the average usage of the district's residential users. Ken Holmes seconded. All in favor- motion passed.
- November 13, 2020 Shannon Reddy ([SMargaretburke1@aol.com](mailto:SMargaretburke1@aol.com)), 10 Bittersweet Lane Email Re: SBSB Exterior water usage rebate- Kevin Emery made a motion to credit Mrs. Reddy for her exterior water usage. Due to the lack of customer location history, the district cannot use its standard method for crediting exterior water usage. The credit will be computed based on the average usage of the district's residential users. Ken Holmes seconded. All in favor- motion passed.
- November 24, 2020 SBSB (Thomas Harmon) to James Flynn re: Stagehouse Inn Sewer Fees- *Information only*
- November 24, 2020 David Flores 110 Portland Street to SBSB trustees re: Exterior water usage rebate- Ken Holmes made a motion to reiterate the district's current policy regarding exterior water usage. Kevin Emery seconded. Ken Holmes made a motion to reconsider: discussion. Jim Flynn made a motion to credit Mr. Flores based off his average water usage from May 1, 2018 through May 1, 2020. The average of those eight quarters will determine the additional credit Mr. Flores will receive for his exterior water usage. Ken Holmes seconded. All in favor- motion passed.

- December 1, 2020 SBSD (Thomas Harmon) to 236 MC LLC Re: 2 Punkintown Road Sewer Fees- *Information only*

OLD BUSINESS:

- Set 2021 Rates for hearing on 1/4/2021- Ken Holmes made a motion to accept the proposed user rates for 2021 at \$0.012 per gallon of billed water- Kevin Emery seconded, all in favor- Motion passed.

NEW BUSINESS: *None*

OPERATIONS

- Odor Control - *no issues presented*
- Septic Billing Accounts – *no issues presented*
- Operations Report- *Received an operations report from Scott Perry. Information only- regarding maintenance being done at the treatment plan. Electrical update- waiting for panels. SBR update- parts for rebuild have been ordered.*

PAYING OF BILLS: Motion by Jim Flynn to pay bills in the amount of \$87,543.69, seconded by Ken Holmes, Unanimous – all in favor.

OTHER:

- **Regular meeting January 4, 2021**
- **Rate hearing January 4, 2021**

ADJOURNMENT: Jim Smith motioned to adjourn, Paul Hussey seconded, meeting adjourned at 9:06 pm.

Recorded by Becky Batchelder