



South Berwick Sewer District
293C Main Street
PO Box 320
South Berwick, ME 03908

Minutes
Regular Monthly Meeting
Town Hall Council Chambers
7 PM, September 14, 2020

CALL TO ORDER: Kevin Emery called the meeting to order at 7:03 pm.

ROLL CALL: Kevin Emery, Ken Holmes, James Flynn, Jim Smith (Trustees), Tom Harmon (Admin), Becky Batchelder (Office Manager), Scott Perry and Skip Clough (Superintendent)

MINUTES OF MEETINGS:

- August 3, 2020 – *Regular Monthly Meeting- Ken Holmes made a motion to accept, Jim Flynn seconded; All in favor- Motion passed.*

PUBLIC AUDIENCE: None

COMMUNICATIONS:

- Kirk Simpson 35 Oak Street to Becky Batchelder SBSD re: Excess Water Usage. *-Information only.*

OLD BUSINESS:

- Brattle Street Extension- *Information only*
- Grant and Webster Assessment- *Notice of hearing to be published in the newspaper. .*

NEW BUSINESS: Impact Fees Flynn and Howarth- *Tom to call surrounding coastal towns to compare impact fees.*

OPERATIONS

- Odor Control - *no issues presented*
- Septic Billing Accounts – *M2 sending a check.*
- Approval of Employee Handbook Update- *Scott Perry to review.*
- Operations Report- *Received an operations report from Scott Perry. Information only- regarding maintenance being done at the treatment plant.*

PAYING OF BILLS: Motion by Ken Holmes to pay bills in the amount of \$116,592.02, seconded by Jim Flynn, Unanimous – all in favor.

OTHER:

- **Next meeting October 5, 2020**

ADJOURNMENT: Jim Smith motioned to adjourn, Kevin Emery seconded, meeting adjourned at 8:35 pm.

Recorded by Becky Batchelder