



**South Berwick Sewer District**  
293C Main Street  
PO Box 320  
South Berwick, ME 03908

Minutes  
Regular Monthly Meeting  
7 PM January 6, 2019

CALL TO ORDER: Kevin Emery called the meeting to order at 7:02 pm.

ROLL CALL: Kevin Emery, Paul Hussey, Jim Flynn, Jim Smith (Trustees), Rebecca Batchelder (Office Manager), Tom Harmon (Admin Assist.)

MINUTES OF MEETINGS:

- December 2, 2019 Regular Monthly Meeting – *Jim Flynn made a motion to accept, Paul Hussey seconded. All in favor- motion passed.*

PUBLIC AUDIENCE: Scott Perry

COMMUNICATIONS:

- November 29, 2019 RHR Smith to RHR clients: Re Billing- *Information only*
- December 11, 2019 MMA to SBSD (Harold Clough) re: Sewer Property and Hazard Inspection- *Information only*
- December 12, 2019 MMA to SBSD re: 2020 Unemployment Compensation Fund Contribution- *Information only*
- December 20, 2019 MMA to SBSD re:2020 MMA Workers Compensation Fund Renewal- *Information only*

OLD BUSINESS:

- Mark Joncas billing adjustment request- *Adjusting December 2019 sewer bill by taking the average for the last eight quarters and billing Mr. Joncas half the overage.*

NEW BUSINESS:

- 2020 Rate Schedule Action- *Kevin Emery made a motion to accept rate as written, Jim Smith seconded. All in favor- motion passed.*

OPERATIONS

- Odor Control – *None*
- Septic Billing Accounts - *No issues presented*
- Staff Update- *Schedule a staffing workshop in February*
- Rte 236 Update- *Information only*

- Consumer Price Index- *Discussion*

PAYING OF BILLS:

- Jim Flynn made a motion to pay bills in the amount of \$62,602.97, Kevin Emery seconded, Unanimous – all in favor.

OTHER:

- **Next meeting February 3, 2020**

ADJOURNMENT: Kevin Emery motioned to adjourn, Paul Hussey seconded, meeting adjourned at 7:47 pm.

Recorded by Rebecca Batchelder