

South Berwick Sewer District

Minutes Regular Monthly Meeting

7 PM Monday October 4, 2021

CALL TO ORDER

Kevin Emery called the regular monthly meeting to order at 7:02 PM

ROLL CALL

Kevin Emery, Jim Flynn, Jim Smith, Paul Hussey, Ken Holmes (Trustees); Scott Perry, Supt; Tom Harmon, Becky Batchelder, Office Manager

MINUTES OF MEETINGS:

- August 2, 2021- Regular Monthly Meeting- *Kevin Emery made a motion to accept, Ken Holmes seconded; All in favor- Motion passed.*
- September 13, 2021 - *No meeting due to quorum*

PUBLIC AUDIENCE *None*

COMMUNICATIONS

From September 13, 2021, Agenda

- David S. Flores, 110 Portland Street, South Berwick Maine to SBSB Board of Trustees Chairman, re: Request for Minutes, etc.-*Information only*
- David S. Flores, 110 Portland Street, South Berwick Maine to SBSB Board of Trustees Chairman, re: Letter to reconsider the board trustees decision not to allow credit for outdoor water usage- *Ken Holmes made a motion to reinstate the district's current policy. Based on the district's standing guidelines, the board of trustees deny Mr. Flores' request. All in favor- Motion passed.*
- Quinn Collins, Maine PERS email to T Harmon, Becky Batchelder Section 218 Agreement- *Information only.*

September Communications

September 1, 2021, Cummings Mill LLC to South Berwick Sewer District re: Bond Release- *Cummings Mill Apartment Pay off of Promissory Note. Request of bond release.*

OLD BUSINESS

- Flores billing appeal
- Bouchard personnel procedure- *Working on new job descriptions and employee evaluations.*
- 2008 GMC Truck- *Request for Certificate of Title has been sent to the state.*

NEW BUSINESS

OPERATIONS

- Odor Control- *No issues.*
- Septic Billing Accounts – *No issues.*
- Operations Report. *Provided by Scott.*
- Capital Projects- *Trustees to hold workshop, 10/26/2021*

PAYING OF BILLS

Ken Holmes made a motion to pay the August 2021 bills. Ken Holmes made a motion to pay the September 2021 bills, in the amount of \$192,259.16, less than the line-item Sine Wave Services LLC for \$132,300, seconded by Jim Flynn, unanimous- all in favor.

Kevin Emery made a motion to approve Jim Flynn to pay Sine Wave Services LLC pending the approval of updated invoices, Ken Holmes seconded, all in favor- Motion passed.

OTHER

Next meeting November 1, 2021

ADJOURNMENT

Ken Holmes made a motion to adjourn, Jim Flynn seconded. Meeting adjourned at 8:13 pm.

Recorded by Becky Batchelder