

South Berwick Sewer District

**Minutes
Regular Monthly Meeting**

7 PM Monday May 2, 2022

CALL TO ORDER

Kevin Emery called the regular monthly meeting to order at 7:03 PM

ROLL CALL

Kevin Emery, Jim Smith, Paul Hussey, Ken Holmes, Jim Flynn (Trustees); Scott Perry, Supt; Tom Harmon, Becky Batchelder, Office Manager

MINUTES OF MEETINGS:

- April 4, 2022- Regular Monthly Meeting- *Jim Smith made a motion to accept, Ken Holmes seconded; All in favor- Motion passed.*

PUBLIC AUDIENCE *None*

COMMUNICATIONS

- March 4, 2022 Harcos Chemicals Inc to Valued Customer- *rate increase*

OLD BUSINESS

None

NEW BUSINESS

None

OPERATIONS

- Odor Control- *Odor complaint made on Academy Street. Loose manhole/ noise complaint made on Main Street/ 236 near 429 Main Street.*
- Septic Billing Accounts – *No issues.*
- Operations Report - *Provided by Scott.*
- Brattle Street - *information only*
- Financial Review
- Earned Vacation - *Ken Holmes made a motion to cap Scott Perry's vacation time at 384 hours. Scott Perry has two years from 7/1/2022 to come back down to 160 hours of vacation, to get in compliance with the SBSB vacation policy. Jim Smith seconded. All in favor- motion passed*
- Clean Water State Revolving Fund – *Ken Holmes made a motion that SBSB apply for the WWTF Evaluation (Fiscal Sustainability Plan and Climate Adaptation Plan). Jim Flynn seconded. All in favor- motion passed. Keven Emery signed the application.*
- *Workshop with Wright-Pierce is scheduled for Tuesday, May 10th at 5pm at the council chambers located at 180 Main Street, the town hall, to review scope of services.*

PAYING OF BILLS

Jim Flynn made a motion to pay the April 2022 bills in the amount of \$92,314.24, seconded by Ken Holmes, unanimous- all in favor.

OTHER

- *_Next meeting June 6, 2022*

ADJOURNMENT

Ken Holmes made a motion to adjourn, Jim Smith seconded. Meeting adjourned at 7:53 pm.

Recorded by Becky Batchelder