



South Berwick Sewer District

PO Box 320

South Berwick, ME 03908

Minutes

Annual Meeting

7 PM, March 13, 2023

IN ATTENDANCE: Kevin Emery, Ken Holmes, Paul Hussey, Jim Flynn, Jim Smith (Trustees), Tom Harmon (Administrative Assistant), Becky Batchelder (Office Manager), Scott Perry (Superintendent), and 25 Residents.

Kevin Emery called meeting to order at 7:01 pm.

- Kevin Emery nominated Sue Roberge as moderator; Dennis Fontaine seconded. Motion carried unanimously.
- Warrant was read by Sue Roberge.
- Kevin Emery reported on:
 - Annual financial statements aren't complete at this time due to staffing issues with the accounting firm the district uses.
 - The district has engaged Wright Pierce Engineers to prepare a financial sustainability plan as well as a climate adaption plan. These were necessary to obtain future governments funding through loans and grants. Total cost of this work is \$185,000 with \$70,000 being provided through federal funding.
 - The district has engaged a personal consultant to review industry salaries to ensure the district is providing appropriate compensation to our staff. Currently we have an exceptional group of employees who have had to contend with an aging infrastructure and the trustees want to insure they are adequately and fairly compensated.
 - Due to the age of the plant numerous capital repair projects have been required. The most extensive of these was \$275,000 replacement of the motor control center. These projects have

typically been done with combination of contractors and district staff.

- People have probably seen in the news the issues treatment facilities through the state are having with sludge disposal. The district is lucky to have a contract with waste management for sludge disposal and although fees have been rising their facilities are still available.
- It appears that in the near future we will be undertaking some major capital improvement project which hopefully can be accomplished without severely impacting our member rates.

Election of two Trustees: Douglas Letellier made a motion to elect Carl K Holmes and Kevin Emery- both for three-year terms. Dennis Fontaine seconded- All in favor. Douglas Letellier motioned to close nominations; Dennis Fontaine seconded.

Kevin Emery made a motion to adjourn the annual meeting, Paul Hussey seconded, all in favor. The meeting adjourned at 7:10 pm.

Recorded by Becky Batchelder

