



## **South Berwick Sewer District**

**293C Main Street**

P.O. Box 320

South Berwick, ME 03908-0320

### **MINUTES**

5 PM Monday, August 31, 2023

**Regular Monthly Meeting**

#### **CALL TO ORDER**

*Kevin Emery called the meeting to order at 5:00 pm*

#### **ROLL CALL**

*Kevin Emery, Jim Smith, Paul Hussey, Ken Holmes, Trustees; Tom Harmon, Admin. Scott Perry, Superintendent, Becky Batchelder, Office Manager*

#### **MINUTES OF MEETINGS**

- August 14, 2023, Regular Monthly Meeting- *Jim Smith made a motion to accept, Ken Holmes seconded; All in favor- Motion passed.*

#### **PUBLIC AUDIENCE**

*Valerie Giguere from Wright-Pierce and Russell Tarason, a resident of South Berwick.*

#### **COMMUNICATIONS**

- August 15, 2023 Russell Tarason to SBSD; re: Impact Fee for 225 Main Street- *Requested to be added to the agenda.*
- August 15, 2023 SBSD Via email to Elizabeth J Welsh re flow adjustment- *Information only.*

- August 15, 2023 SBSB via email to Amy Grenier re: flow adjustment- *Information only.*
- August 16, 2023 Maine DEP to Maine Municipal Bond Bank cc SBSB re: DEP CAP payment request approval- *The DEP has approved a payment requisition for processing. SBSB was approved for \$14,012.97.*
- August 16, 2023 Main DEP to Maine Municipal Bond Bank cc SBSB re: DEP FSP payment request approval- *The DEP has approved a payment requisition for processing. SBSB was approved for \$50,000.*
- August 7, 2023 Unifirst Corporation to Valued Customer re: Rate Increase- *Information only.*
- August 1, 2023 Maine Municipal Association Members of Workers Comp Fund re: Dividend Payments- *SBSB has received a \$1,184 dividend check from MMA because of its good performance and loss prevention programs.*

## **OLD BUSINESS**

*None*

## **NEW BUSINESS**

*Tarason Connection Discussion- SBSB will not charge 225 Main Street an initial impact fee as long as the town assesses the property as a single-family home. The impact was previously on Young Street, prior to moving locations to Main Street. If 225 Main Street is assessed as more than one unit, the property will be charged the appropriate impact fee based on number of units per the SBSB policy and charter. Ken Holmes made a motion to accept, Paul Hussey seconded. Approved 3-1.*

## **OPERATIONS**

- Odor Control- *No complaints*
- Septic Billing Accounts- *acceptable*
- Operations Report with Equipment and Facility Quotes- *Report provided by Scott.*
- Wright Pierce Status and Agreement Amendment- *Provided by Valerie Giguere: - Ken Holmes made a motion to authorize up to \$35,000 to be allocated for the capacity analysis, to be performed by Wright-Pierce, Jim Smith seconded. All in favor- motion passed.*

## **PAYING OF BILLS**

*Motion to pay the bills in the amount of \$101,965.03 by Ken Holmes, seconded by Jim Smith. Approved 4-0*

## **OTHER**

*Next meeting; October 2, 2023, 5 pm*

## **ADJOURNMENT**

Jim Smith made a motion to adjourn. Ken Holmes, seconded. All in favor- Motion passed, meeting adjourned at 6:38 pm.

*Recorded by bbatchelder*