



## **South Berwick Sewer District**

**293C Main Street**

P.O. Box 320

South Berwick, ME 03908-0320

### **MINUTES**

5 PM Monday, November 6, 2023

**Regular Monthly Meeting**

#### **CALL TO ORDER**

*Ken Holmes called the meeting to order at 5:04 pm*

#### **ROLL CALL**

*Jim Smith, Paul Hussey, Jim Flynn, Ken Holmes, Trustees; Tom Harmon, Admin.,  
Becky Batchelder, Office Manager, Scott Perry, Superintendent.*

#### **MINUTES OF MEETINGS**

- October 2, 2023, Regular Monthly Meeting- *Paul Hussey made a motion to accept, Jim Smith seconded; All in favor- Motion passed.*

#### **PUBLIC AUDIENCE**

*None.*

#### **COMMUNICATIONS**

*None*

#### **OLD BUSINESS**

*None*

## **NEW BUSINESS**

*None*

## **OPERATIONS**

- Odor Control- *No complaints*
- Septic Billing Accounts- *not available*
- Operations Report - *Report provided by Scott.*
- Software Upgrade- *Waiting for CUSI to provide a demo.*
- Budget Review- *Workshop being held on Monday, November 13<sup>th</sup> at 5pm at the South Berwick Town Hall.*

## **PAYING OF BILLS**

*Motion to pay the bills in the amount of \$90,646.73 by Jim Flynn, seconded by Paul Hussey. Approved 4-0*

## **EXECUTIVE SESSION**

Ken Holmes made a motion to enter executive session at 5:57pm. Jim Smith made a motion to close the executive session at 6:13pm, seconded by Ken Holmes.

## **OTHER**

*Next meeting; December 4, 2023, 5 pm*

## **ADJOURNMENT**

Jim Flynn made a motion to adjourn. Jim Smith, seconded. All in favor- Motion passed, meeting adjourned at 6:15 pm.

*Recorded by bbatchelder*