



South Berwick Sewer District

293C Main Street

P.O. Box 320

South Berwick, ME 03908-0320

MINUTES

5 PM Monday, June 3, 2024

Regular Monthly Meeting

CALL TO ORDER

Kevin Emery called the meeting to order at 5:01 pm

ROLL CALL

Kevin Emery, Jim Smith, Paul Hussey, Ken Holmes, Trustees; Tom Harmon, Admin., Becky Batchelder, Office Manager, Scott Perry (Superintendent).

MINUTES OF MEETINGS

- May 6, 2024, Regular Monthly Meeting- *Jim Smith made a motion to accept, Ken Holmes seconded; All in favor- Motion passed.*

PUBLIC AUDIENCE

Doug Hankins and Christopher Dwinal from Wright-Pierce.

COMMUNICATIONS

- February 29, 2024, RHR Smith & Company to Board of Trustees, SBSD re: Management Letter- *Information only*
- April 17, 2024, State of NH Department of Environmental Services, John Talvy to Michael Antonelli, SBSD re: Septic Hauler Vehicle Inspection- *NHDES gives thanks to the SBSD for generously allowing NHDES to conduct septic vehicle inspections at the treatment facility.*
- May 6, 2024, CUSI to SBSD, Becky Batchelder, re: Sales Agreement- *Billing software upgrade, sales agreement to be signed.*

- May 8, 2024 2024RMS-LC Safety Grants, safetygrants@memun.org to sperry@sb-sd.org re:Ed MacDonald Safety Grant- *“On behalf of the MMA Workers’ Compensation Fund, we are pleased to advise you that your grant request has been approved. This grant is to be used exclusively for purchasing non-slip flooring, as stated in your application. The grant is for your cost up to, but not exceeding \$3,000.”*
- May 22, 2024, RHR Smith & Company to Board of Trustees, SBSD re: SAS 114 Letter- *the auditors communication with ‘those charged with governance.’ Required by AICPA. Information only.*
- May 30, 2024, EcoMaine, Kelly Rickett to Values Customers re: Price Increase- *Due to increases in operating costs, insurance, and other inflationary cost increases, ecomaine will be implementing a commercial tipping fee increase effective July 1, 2024. This is a 2.32% increase over previous rates.*
- June 2, 2024, Valerie Giguere, Wright-Pierce to Scott Perry and Tom Harmon, re: Maine Infrastructure- *Maine Infrastructure Adaptation Fund applications due July 1, 2024. Scott Perry and Valerie Giguere have discussed requesting funds to replace the Quarry Road pump station.*

OLD BUSINESS

None

NEW BUSINESS

Approve Contaminant Forgiveness Form- *Ken Holmes made “a motion to move forward and sign the applicant agreement for the Emerging Contaminant Principal Forgiveness with the intent of accepting this.” Jim Smith Seconded. All in favor. Motion passed unanimously, 4-0.*

“The Department of Environmental Protection is pleased to officially offer South Berwick Sewer District principal forgiveness funds for the Emerging Contaminants in the amount of \$526,720 for the WWTF Upgrades project. The remaining funding request is not currently available from the CWSRF program funds.”

Exhibit B On Call Engineering Services Agreement Task Order No.2-Ken Holmes made *“a motion that we approve the proposal by Wright-Pierce for the total nitrogen evaluation, identified as Task Order No.2. Estimated fee as outlined is \$98,500 and we will not exceed that value.” Kevin Emery seconded the motion. All in favor. Motion passed. 4-0.*

OPERATIONS

- Odor Control- 79 Academy Street. Customer called Scott on 5/23/2024.
- Septic Billing Accounts- AR Septic has been shut off until their account is brought current.
- Operations Report - Provided by Scott Perry
 - Marshwood Pump Station- Scott received the repair cost. SBSD will bill the school for the repair.
 - Aqua Panel- Aqua Techs coming in to work at the plant on June 11th.
 - Sludge Holding Tank- T.Buck gave Scott a quote on installing the Enviro-Mix system, \$109,528.00.
 - Plant Operation- Operators have been testing a new chemical for phosphorus removal (NEO Water FX 300). Flows have come back down, and operators are getting Nitrogen removal below 15lbs.

PAYING OF BILLS

Motion to pay the May 2024 bills in the amount of \$101,285.94, by Ken Holmes, seconded by Jim Smith. Approved 4-0

Executive Session1 - Began at 6:44 pm

Executive Session 2-

Executive Session 3

OTHER

Next meeting July 1, 2024, 5pm.

ADJOURNMENT

Recorded by bbatchelder